

ORGANISATIONAL AND OPERATIONAL REGULATIONS OF THE HUNGARIAN
UNIVERSITY OF AGRICULTURAL AND LIFE SCIENCES

III. STUDENT REQUIREMENTS

III.1. STUDY AND EXAMINATION REGULATIONS Appendix 6.4

III.1.6.4F. THE FORMER FACULTY OF ECONOMICS AND SOCIAL SCIENCES
(GÖDÖLLŐ):

GUIDELINES FOR THE PREPARATION OF THESIS

26 March 2021.

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Introduction

The provisions relating to the final examination are laid down in Articles 5 to 99 of the CEOS. In their studies at Szent István Campus of the former Faculty of Economics and Social Sciences of MATE, graduating students write a thesis in BSc, BA courses and MSc, MA courses and take a final examination.

In order to be admitted to the final examination, students must prepare and submit a thesis and the defence of which forms part of the final examination. In preparing the thesis, students must be familiar with the relevant literature, have acquired skills in literature consultation, be

able to collect data independently, process and analyse the data, evaluate the results, draw conclusions and make recommendations based on them. The two main parts of the thesis are the literature review and the own study and research.

1. Choosing a theme

1. Prior to publication, the proposals must be agreed in advance with the supervisor of the course or the supervisor of the specialisation and sent to the Deputy Director General of the Campus Education via the supervisors, who will comment on them by 20 September each year or 20 February for spring semester. The topics submitted must be relevant to the nature of the course, the objectives of the training and the application of the knowledge acquired in the various subjects.
2. The topics approved by the Director of the Institute by 1 October, or by 1 March in case of cross-semester courses, must be published on the notice board and website of the autonomous educational unit by 15 October, or by 15 March in case of spring semester.
3. Students may choose a subject for a thesis not included in the announced topics provided that it is relevant to the educational objectives of the specialisation and requires and allows the application of the knowledge acquired in the different subjects.
4. Students must be informed about the procedure for choosing a subject for the thesis by the end of the 3rd semester in case of BA/BSc courses and by the end of the 1st semester in case of MA/MSc courses.
5. Students must submit their thesis topic to the Institute of the subject 3 semesters before the scheduled final examination using the appropriate form (Appendix 1). In exceptional cases, with the permission of the course supervisor and the Director of the Institute, the student may change the subject of his/her thesis/thesis once during the course of his/her studies. These are always subject to individual consideration.
6. It is the responsibility of the student to ask the adviser and to have the topic selection form signed by the adviser, with the approval of the Head of the individual department (Institute) / or the subject/specialisation supervisor(s).
7. The topic selection form will be accepted if the student has filled in all the relevant sections. The topic indicated on the topic selection form must be checked and signed by the supervisor/subject coordinator and the director of the institute. The head of the autonomous department then decides, together with the person in charge of the subject/specialisation concerned, whether to invite the consultant and, if so, the consultant signs the declaration of acceptance of the consultancy.
8. The chosen and accepted topic must be uploaded in Neptun system.
9. The student must keep in regular contact with his/her internal supervisor during the preparation of the thesis, and the supervisor teacher must make an appointment and receive him/her for this purpose. Regular consultations shall be attested by the signature of the adviser and shall be attached to the thesis as an appendix (Appendix 4).
10. PLEASE, SUBMIT THESIS TOPIC SELECTION FORM IN NEPTUN. ASK YOUR ADMINISTRATOR'S HELP.

2. Evaluation of the essay

1. The thesis will be evaluated by two examiners, a lecturer, researcher, staff member with a university degree or PhD student of the university, one of whom may be an external specialist.

2. The referees will evaluate the thesis on the basis of the criteria given in the electronic evaluation form and will indicate whether they accept it and recommend it for examination. In judging the content of the essay, the referee will take into account the professional quality of the problem statement, approach and solution, the proportion of descriptive and analytical and evaluative parts, the independent reflections, the professional validity of the candidate's proposals or statements and the supporting arguments, and the literature used (or not used) by the candidate. The evaluation should emphasise the value and quality of the student's own work. In addition to the technical content of the essay, the referee will give an opinion on the style of the essay and its compliance with the formal requirements of these regulations.

3. During the evaluation of the thesis, if one of the examiners gives an unsatisfactory mark, a third examiner must be involved. If the second referee confirms the unsatisfactory result, the student will not be allowed to sit the final examination.

4. If there is a difference of three marks between the two examiners' marks, a third examiner must be invited to assess the thesis. If one of the appointed examiners considers that the thesis should not be allowed to be defended and the second examiner considers that it should, the third (invited) examiner will decide whether the thesis should be allowed to be examined.

5. If the thesis is rejected, the student may not be admitted to the final examination. The presentation of the thesis and the written examination must be held at the same time during the first examination.

6. The thesis will not be accepted if:

- it contains serious professional errors,
- if the thesis is only descriptive and does not contain any original research,
- it seriously does not meet formal requirements,
- the use of passages from the literature as own words, the copying verbatim without reference of the ideas of other authors (including theses and dissertations written by others), i.e. plagiarism.

3. General content and format requirements for the thesis

1. The electronic version of the thesis must be uploaded to the Thesis marking system. A hard copy of the upload certificate from the Thesis system must be handed in/submitted to the relevant academic department of the Registry Office. Information on how to use the Thesis platform is available on the faculty website.

2. Thesis completed after the prescribed deadlines may only be defended during the next final examination period.

3. Thesis must comply with the discipline and the specialisation of the course and include a description of the literature used, the research methods employed and a substantive discussion of the topic based on the results of the student's own research.

4. The essay should reflect the student's independent position on the examined topic.

5. General formal requirements for the thesis:

- The thesis must be free from typographical, spelling, formal and stylistic errors and must be written on A/4 paper, using a word processor (Times New Roman

font, 12 point font size, justified margins, 1.5 line spacing, 3 cm margin on the left side (binding side) and 2.5 cm margin on other edges).

- Main chapters should start on a new page. In case of double-sided printing, the main chapters (Heading 1) shall start on an odd new page.
- The lettering (capital and small, font size), underlining or bolding, if any, and the positioning (centre, side) of titles and subheadings should indicate their importance and be consistent throughout the essay, with decimal numbering (Title1, Title2, Title3).
- Page numbering: the page numbering of the essay should be on the right, at the bottom. The inside title page is not numbered, the first numbered page starts from the table of contents, numbered 2.
- A blank line should be omitted before and after the titles in the text, depending on their importance, for clarity.
- The thesis should be between 70 and 140 thousand characters long, excluding spaces, and between 50 and 100 thousand characters long, excluding spaces, including tables and figures between the text.
- At the end of the thesis, an appendix may contain basic tables and other data and information relevant to understanding of the results.
- Mandatory appendices to the thesis follow any annexes.
- External cover page format: based on Appendix 2. The outer title page of an encrypted thesis must bear the inscription ENCRYPTED.
- Internal title page: based on Appendix 3.
- Title of the essay: should be short, but express the main idea, referring to the subject. If necessary, an explanatory subtitle may be added.
- Tables and separate figures (drawings, photographs, graphs) should be numbered consecutively and a short title (above the table, below the figure) should be given for each table and figure, indicating the content. The source of the tables and figures must be indicated. In the text section, each table/figure should be referred to by its line number.

3.1. Main parts and formal requirements of the essay

3.1.1. Table of contents

To be found at the beginning of the essay, after the inside title page,

- the chapter/subchapter titles listed in the table of contents should match those in the text verbatim,
- be numbered decimally (up to a maximum of three levels of subdivision),
- the classification should indicate the importance of the chapter headings, - the relevant page numbers should be included next to the titles.

The table of contents generally includes the following (i.e. the structure and content units of the essay):

1. Introduction	X
2. Literature review	X
2.1. Subchapter 1	X
2.2. Subchapter 2	X
3. Own analysis	X
3.1 Research objectives, research questions and hypotheses	X
3.2 Study setting and location	X
3.3 Research methods and sample presentation	X

3.4 Results	X
4. Conclusions, recommendations	X
5. Summary	X
References	X
Annexes	X
Appendices	X

The headings of the main and subheadings given here may be changed as appropriate and may be subdivided into further subheadings in which case the decimal numbering rules should be followed.

3.1.2. Introduction

Length of the introduction: 1.5-3 pages. The introduction should contain a detailed definition of the topic, more detailed than the title, and a description of the flow and logic of the essay. In the introduction student presents

- the actuality,
- the relevance, and
- the reasons for the choice of the topic
- the objectives of the studies and analyses
- the research target questions.

3.1.3. The theoretical background of the study, literature processing

This part of the thesis should also be prepared with the skills and preparation expected at the level of the degree (BA, MA) and to the standard appropriate to the level of the degree.

A short analytical presentation, summary, comparison and critique of relevant literature and research results closely related to the topic of the thesis:

- at the bachelor's level, at least 10-15 different literature references, at the master's level at least 15 publications - books, studies, research material, journal articles (primarily published in the 5-10 years preceding the writing of the thesis) and internet references (these should be retrievable, identifiable, preferably with author and title);
- include the student's personal resolution (even if this implies acceptance of an existing view)
- draw on relevant literature (review and check of credibility of sources is important)
- include only definitions from college/university notes.

Correct referencing means that the student, when processing the literature, indicates exactly where the ideas and texts come from - which author, which work.

Reference should be made to:

- Where the student uses ideas, theories or models of others (substantive, indirect quotation, paraphrase):
 - the author's name and the year of publication separated by a comma should be put in brackets, e.g. (Csete, 1997)

- if several publications by the same author within the same year are referred to in the paper, the difference should be indicated by the letters a, b, c (...) after the year, e.g.: (Csete, 1987/a); (Csete, 1987/b)
 - if the literary source used has two authors, the name of both authors and the year should be indicated, e.g.: (Bernáth - Enyedi, 1981)
 - if there are three or more authors, the name of the first author should be printed in the reference, indicating that there are several authors, e.g. (Szerdahelyi et al., 1980)
- If the student quotes thoughts and sentences of others verbatim:
- In case of such a quotation the text is enclosed in quotation marks and the page number is indicated in the reference, [e.g.: (Csete, 1997, p. 65)]
 - should not exceed 4-6 lines in length.

3.1.4. Own analysis

This part of the thesis should be based on accepted methodology in the field of the topic to be developed. The detailed additional requirements for the own-investigation methodology are in principle the responsibility of the Institute that has issued the topic.

The own-investigation section includes a description of the hypotheses, the study setting and location, the study sample and the study methods.

It should reach 50% of the total length of the paper.

A detailed exploration and analysis of the phenomenon under investigation:

- if possible, explore new and previously unexplored relations,
- the variables to be studied should be measurable.

1. Research objectives, presentation of the hypotheses of the study

The thesis should present hypotheses formulated on the basis of the research questions. The hypothesis should be testable and verifiable by the methods used by the researcher. The hypothesis should not contain trivial statements, known facts or what is already known from the literature.

2. Description of the circumstances and location of the study

The description of the circumstances of the study should include a description of the study, the method, time and place of data collection. The circumstances of the study should draw attention to potential distortion/bias arising from the circumstances.

3. Description of the study sample

The study sample is the object of the research, which provides measurable variables and data. The study sample should be well defined and well described. The characteristics of the sample should be described briefly but precisely in terms of the variables.

4. Description of the study methods

Methods are the procedures used to test hypotheses. The method(s) used should be briefly described, with a convincing justification for their use. The source of the method should be indicated.

If mathematical-statistical procedures are used to process data, statistical processing software (e.g. Excel, SPSS) and a software-specific description of the method should be provided.

5. Presentation of results

Substantive part of the thesis of great importance in the evaluation. The aim is to provide a logical, easy to follow and well-illustrated clear description of the results of your own work, using tables, graphs and diagrams. The analysis should follow the research questions/hypotheses. The concepts and models presented in the theoretical background of the thesis (literature review) should be used consistently in the presentation of the results. The chapter should contain only findings supported by facts and arguments from the authors' own research. The presentation of results should neither include the student's opinion nor comparisons with the literature, but only the data obtained from the study.

It is recommended that the presentation of results be presented by study methods with a separate subheading for each method.

3.1.5. Conclusions and recommendations:

A description and justification of the specific conclusions drawn from the literature review and the results of the own research, and the specific proposals based on them.

- justification or rejection of the hypotheses
- comparing own results with the literature, adding own opinion
- proof of achievements of the objectives,
- summarising the conclusions along the hypotheses and then making exact, tangible and available proposals to stakeholders.

3.1.6. Summary

The thesis is summarised in the Summary chapter (1-4 pages) by highlighting the essential elements of the thesis (based on the chapters written, briefly). The purpose of this chapter is to provide a complete overview of the student's work in the following order:

- a summary of the topic, the aim(s) of the thesis, the hypotheses, the methods
- a summary of the results of the study,
- a comparison of the own results with the literature
- a description of the specific conclusions
- suggestions for future studies (possibilities for further research, outlook)
- formulation of the applicability (e.g.: which area of research could benefit from the results of this research)

3.1.7. REFERENCES

The References is a list of books, studies, scientific articles and other sources of literature to which the student refers in the thesis. The references should be arranged in alphabetical order by the initials of the authors' names:

- Only works that are referenced in the text should be included in the references, and all of them should be included here.
- It is advisable to group the references (book, study, journal, article) in a separate section than other literature (legislation, internal publications, Internet sites, databases)
- be consistent in form and typography
- no titles (e.g. Dr.) are used for authors
- the names of all co-authors should be written out

Editorial order of the author's alphabetical bibliography should be in accordance with the official format:

- name(s) of author(s) (first letter of first name only)
- year of publication (in brackets)
- title of the publication
- place of publication name of the publisher (editor)
- year number (if applicable to the publication)
- page number (p.)

For books:

o Bakacsi Gy. - Bokor A. - Császár Cs. - Gelei A. - Kovács K. - Takács S. (2004): Strategic human resource management. Budapest, KJK Kerszöv Kiadó, 240 p.

o Ladó L.: (1979). Szervezélmélet és módszertan. Budapest, Közgazdasági és Jogi Könyvkiadó, 340 p.

Books, journals (etc.) in foreign languages should be cited in the original language, in the same way as the reference in Hungarian:

o Hofstede, G. (1995) Cultures Consequences: International Differences in WorkRelated Values. Sage Publ. Beverly Hills, CA 421 p.

For book excerpts:

o Burján, A. (1984): Management of agricultural enterprises. In: Dobos K. - Tóth M. (eds.). Budapest, Mezőgazdasági Kiadó, 370 p., p. 241-328.

The editor's name is given in parentheses after the name.

In case of publications (conference publications, collected volumes, volumes of studies, institute publications, etc.):

o Papp J. - Komáromi N. (1998): Hatásos promóciós eszközök fiatalok körében. In: Mezőgazdaság és vidékfejlesztés. VI. Nemzetközi Agrárökonómiai Tudományos Napok. Gödöllői Agrártudományi Egyetem Mezőgazdasági Főiskolai Kar Gyöngyös, 3. kötet 223-228 p.

In case of journals:

If the numbering of pages is annual (the number before the colon indicates the year and the number after the colon indicates the page number)

o Szabóné Medgyes É. (1988): A vállalati gazdálkodás néhány problémája a mezőgazdaságban. Statisztikai Szemle. 64:10651076.

If the numbering of pages is by number (in this case the numerator of the fraction before the colon is the year, the denominator the number within the year and the number after it the page number)

o Szűcs I. et al. (2001): A kedvezőtlen adottságú területek EU-konform behatárolása. Gazdálkodás. XLV. évf. 3. sz. 67-76. p. (vagy XLV/3:67-76) o Fehér T. D. – Szabó B. – Takács Sz. (2015): Munkakompetencia-vizsgálat a munkaterület-párosítás szolgálatában. Munkaügyi Szemle LIX. évf. 2015.

5. sz. 44-50. p.

In case of an internet link:

Such publication can be given if it was available on public Internet at the time of writing the thesis. If indicated, the author(s), title, page number, computer address (URL), and the exact date of download must be provided for the Internet source, in the form "Date of download: 28/06/2015."

As the continuous availability of online resources cannot be guaranteed (even in the archives of the Internet browsers), the author must be able to produce the source document downloaded by the author at the request of the consultant or referee.

E.g.:

o Castles, I. (2000) The Human Development Report. UN. E. (CIV. 3.) 2001/18 Appendix 1. <http://www.un.org/Depts/und/statcom/sc2001docs/2001-18e.pdf/>. Retrieved 23 May 2016.

o Varga, A. - Szontágh, K. (2013): A PhD közösségi oldal funkcióit megalapozó kutatási adatforrások. Pécs.

http://www.phdkozosseghu/event/phd_hallgatok_virtualis_halozata_konferencia Retrieved on 14 January 2016.

For conference or other presentations (not published in written form):

Simigné Fenyő S. (2005): Metainformációs struktúrák szerepe az órávezetésben. Elhangzott: A világ nyelvei és a nyelvek világa. Soknyelvűség a gazdaságban, a tudományban és az oktatásban. XV. Magyar Alkalmazott Nyelvészeti Kongresszus. Miskolci Egyetem, Miskolc 2005. április 7-9.

3.1.8. Annexes

Any large number of figures, tables or illustrations deemed necessary for the thesis should be appended at the end of the thesis and referenced in the thesis by serial numbers. Annexes should not exceed 15% of the length of the paper.

Annexes may include:

- methodological documentation (questionnaire used, interview response, calculations carried out, etc.)
- documents, tables and figures which are necessary for the understanding of the essay

- but which are too detailed
- or which, because of their large number, would too often interrupt the text.

Annexes at the end of the essay should be numbered separately (example):

Annex 1: Research Questionnaire used

Annex 2: Tables

Annex 3: Figures

Annex 4: List of Tables

Annex 5: List of Figures

The pictures, figures and tables used in the text and in the annexes should be listed at the end of the paper in a list of pictures, figures or tables as follows (example):

Annex 4: List of figures

Table 1: Number of registered entrepreneurs per 1 000 inhabitants.....page 23.

Annex 5: List of figures:

Figure 1: High level model of the research..... page 9.

3.1.9. Appendices

Documents that must be attached to the thesis:

Student and Consultee Statement (Appendix 4)

Thesis abstract (Appendix 5)

Certificate of Encryption (if required) (Appendix 7)

- In case the information cannot be published the company/firm being examined may request the thesis to be classified. In this case, the approved 'Request for Encryption' should be placed at the very beginning of the thesis, in front of the internal title page.

APPENDICES

Appendix 1. – Thesis topic application form

THESIS TOPIC*

APPLICATION FORM

Deadline: May 15., November 15.

Filed by the student!
Student Name: _____ Neptun ID: _____
Course: _____
Level of Education: BA/BSc / MA/MSc* Grade: _____
Specialisation*: _____
Student e-mail address: _____
Name of Host Institute / Department:

Primary supervisor name and position: _____
Independent Consultant name, position, workplace: _____

Thesis topic: _____

Date: _____ year _____ month _____ day

Primary supervisor Independent consultant Student

Filed by the host course leader/coordinator and the Head of host institute/department!
<i>Application for the thesis topic is accepted/not accepted*</i>
Date: _____ year _____ month _____ date

Course leader/coordinator
<i>Student and thesis topic is admitted/not admitted by the Institute/Department*</i>
Date: _____ year _____ month _____ day

Head of Institute/Department**

*Please underline the relevant choice!

**When the center of the Host Institute is not based at the campus of the student, form is to be signed by the head of the campus based department of the institute and the campus coordinator of the course

THESIS

STUDENT'S NAME

Course

Campus city

Year

Appendix 3 – Sample title page of the thesis



Hungarian University of Agriculture and Life Science

Szent István Campus

..... Course

THESIS TITLE

Primary Supervisor: Name
position

Independent Consultant: Name
position

Author: Name
Neptun ID

Institute/Department:

Campus City

Year

Appendix 4 – Declaration

STUDENT DECLARATION

Signed below, _____, student of the Szent István Campus of the Hungarian University of Agriculture and Life Science, at the BSc/MSc Course of _____ declare that the present Thesis is my own work and I have used the cited and quoted literature in accordance with the relevant legal and ethical rules. I understand that the one-page-summary of my thesis will be uploaded on the website of the Campus/Institute/Course and my Thesis will be available at the Host Department/Institute and in the repository of the University in accordance with the relevant legal and ethical rules.

Confidential data are presented in the thesis: yes no*

Date: _____ 20 _____ month _____ day

Student

SUPERVISOR'S DECLARATION

As primary supervisor of the author of this thesis, I hereby declare that review of the thesis was done thoroughly; student was informed and guided on the method of citing literature sources in the dissertation, attention was drawn on the importance of using literature data in accordance with the relevant legal and ethical rules.

Confidential data are presented in the thesis: yes no *

Approval of thesis for oral defense on Final Examination: approved not approved *

Date: _____ 20 _____ month _____ day

signature

***Please, underline the correct choice!**

Appendix 5 – Sample Abstract

ABSTRACT OF THESIS

Thesis title (in bold)

Author name (in bold)

Course, level of education:

Host Department/Institute:

Primary thesis advisor: (name, position, institute/deparment)

Independent consultant: (name, position, company)

Text formatting: Times New Roman, 12 point size, 1,5 spacing, both side justified, top &bottom margins – 2.5 cm, right and left side margins 2,5 cm.

Content of abstract should be in line with Summary Chapter of the thesis. It should contain study purpose, goals, methods, results, evaluation and recommendation in brief.

Abstract should not exceed one page in length. It will be uploaded on the homepage without any change, therefore formatting rules should be strictly kept.

Appendix 6 – Thesis Review Report

DIPLOMADOLGOZAT/SZAKDOLGOZAT BÍRÁLATI LAP
THESIS REVIEW REPORT

A dolgozat készítőjének neve, Neptun kód / Candidate's name, neptun code:

A dolgozat készítőjének szakja, tagozata, képzési helye / Candidate's department, training place:

A dolgozat címe / Title of the thesis:

A bíráló neve, beosztása, szervezeti egység / Thesis evaluator's name, title, department:

A diplomadolgozat nem fogadható el/ The thesis cannot be evaluated if:

- súlyos szakmai tévedéseket tartalmaz / it contains major technical errors,
- szegényes a felhasznált forrásmunkák köre, / the amount of sources used is not efficient,
- súlyosan megsérti a tartalmi formai követelményeket / or it severely violates the formal requirements.

Plágium, hivatkozás nélküli jelentős szövegfelhasználás esetén a dolgozat összpontszáma: 0! / In case of plagiarism, when the sources of quotations are not indicated, the total score of the thesis is 0. Kérjük jelölje az értékelésének megfelelő pontszámokat az 1-től 5-ig terjedő pontskálán. Please, evaluate the reviewing aspects below on scale 1 to 5.

I. Témaválasztás / Choice of topic

1. Célkitűzések, logikai ív, koherens gondolatmenet / Objectives, logical and coherent train of thoughts:

1 2 3 4 5

II. Szakirodalmi feldolgozás / Use of literature

2. Az elméletek, fogalmak, modellek ismerete, alkalmazása / The knowledge and application of theories, concepts and models:

1 2 3 4 5

3. Elemző, értékelő, összehasonlító, kritikai észrevételek / Analytic, evaluative, comparative and critical observations:

1 2 3 4 5

4. Szakirodalmi hivatkozások / Literature references:

1 2 3 4 5

III. Egyéni vizsgálat (amennyiben a dolgozat szakirodalmi áttekintés témájú, az itt szereplő kérdéseket a szakirodalom feldolgozásának színvonala alapján szükséges értékelni) / Individual research (if the thesis is a literature review, these questions should be evaluated according to the quality of reviewing)

5. A kutatási kérdések/hipotézisek / Stating research questions/hypotheses:

1 2 3 4 5

6. Az adatgyűjtés és adatfeldolgozás módszertana/ The method of data collection and processing:

1 2 3 4 5

7. Elemzőképesség / Analytical skills:

1 2 3 4 5

8. Következtetések és javaslatok / Conclusions and suggestions:

1 2 3 4 5

IV. Formai követelmények / Formal requirements

9. A dolgozat stílusa / The style of the thesis:

1 2 3 4 5

10. A dolgozat struktúrája / The structure of the thesis:

1 2 3 4 5

A DOLGOZAT ÖSSZPONTSZÁMA / TOTAL SCORE OF THESIS: _____

Plágium / Plagiarism: Elfogadható színvonalú forráskezelés / Acceptable use of literature*

Érdemjegy /Final grade:

0-25 pont: elégtelen/insufficient (1)

26-31 pont: elégséges/sufficient (2)

32-38 pont: közepes/satisfactory (3)

39-44 pont: jó/good (4)

45-50 pont: jeles/excellent (5)

Védésre javaslom / I recommend it for final examination*: **igen** **nem**

ÉRDEMJEJY / GRADE: _____

Általános összefoglaló vélemény a dolgozatról / General, summarizing opinion about the thesis:

A bíráló szakmai kérdései / Questions of the thesis referee:

Kelt/Date: _____ év _____ hó _____ nap

Bíráló neve és beosztása/Referee name and position

Bíráló munkahelye/Referee place of work